

CONFIDENTIAL

DPD-0218-59
Copy 7 of 7

8 April 1959

MEMORANDUM FOR: Chief, Material Branch, DPD

SUBJECT : Water Coolers, DPD Area

1. Due to security restrictions, access to the fifth-floor water cooler is by a circuitous route and via two guard posts. With the advent of hot weather, the need for a closer drinking-water outlet will become more acute. It has been suggested to this office that it might be possible to have one water cooler placed in the Administrative Branch area of the fifth floor and another in the Operations/Maintenance area.

2. In view of the possibility there might be some restriction on an electrical-cabinet type, it is felt that the glass-container type would fit the needs.

3. Accordingly, it is requested that this office be advised if such equipment is available, and if so, may it be procured and installed.

25X1A


Deputy Chief, Administrative Branch
DPD-DD/P

Distribution:

- 1 & 2 - Addressee
- 3 - Comptroller DPD-DD/P
- 4 - Security DPD-DD/P
- 5 - Admin DPD-DD/P
- 6 - Ops DPD-DD/P
- 7 - RI DPD-DD/P

DPD-DD/P:AJG/sb

CONFIDENTIAL